



The Therapeutic Touch Network of Ontario (TTNO)

BOARD OF DIRECTORS MEETING MINUTES

DATE: February 1, 2024
TIME: 6:30 – 8:30 pm
LOCATION: Zoom

Present: Debra Brear, Mariann Canning, Craig Niziolek, Simone Radman, Patricia Tamosetis, Kerstin Kramer

Regrets: Mariann Canning

Guest(s):

1.		<u>CALL TO ORDER</u>
		The meeting was called to order by Debra Brear at 6:30 p.m.
		Centering and Intent – Meditation by Julia Benkofsky Webb “May We Be” - Shared by Deb Brear
2.		<u>AGENDA</u>
		Approval of Agenda
		MOVED BY: Craig Niziolek SECONDED BY: Mary Jane Cowtan That the agenda of February 1, 2024 be approved as amended to add Communications Chair Report at 5.7. MOTION CARRIED.
3.		<u>MINUTES</u>
	3.1	Approval of Minutes
		MOVED BY: Craig Niziolek SECONDED BY: Mary Jane Cowtan THAT the minutes of December 7, 2023, be approved as circulated. MOTION CARRIED.
	3.2	Review of Action Items Arising From Minutes
		ACTION: Mariann to research and come back to the BoD with information on the recording of abstentions as per Robert’s Rules of Order.
		ACTION: TTAW Committee trying to get a date from the TTIA for a webinar to share this information and promote excitement around this development. The Board will be kept up to date by the Task Group.
		ACTION: Mary Jane to prepare a survey to members regarding 2 of the properties (Fern and Kingsbridge) being considered for the 2024 Annual Conference. Prior to the survey being sent the questions will be shared with the Board for review.
4.		Guest Presentations – N/A

5.		<u>REPORTS</u>
5.1		Finance Committee and Financial Reports - Circulated
		<p>MOVED BY: Patricia Tamosetis SECONDED BY: Mary Jane Cowtan That the Board approve that the flash drive recording of David McGinley’s workshop at conference be priced as follows: \$70 for TTNO members, \$90 for non-members and that a special email be sent to conference attendees offering them the recording at a one-time special price of \$30. The Diane May workshop recording will be sold at \$30. Charges for the flash drive (\$10), shipping (\$10) and HST will be added to all orders sent from the office. MOTION CARRIED</p>
5.2		<p>Chair’s Report – circulated</p> <ul style="list-style-type: none"> • Scholarship Fund – no report • Donations - circulated • Membership Update – circulated • Office Manager’s Report – circulated • TTNC Updates – Circulated
5.3		Practitioner Liaison Chair – Patricia Tamosetis – report circulated
5.4		<p>Past Chair – Mary Jane Cowtan – report circulated MOVED BY: Patricia Tamosetis SECONDED BY: Craig Niziolek That the Board approve the Fern Resort, in Orilla on November 1-3, 2024 as the location for the TTNO 2024 Conference. MOTION CARRIED</p> <p>Next Steps: Mary Jane will sign the contract and arrange for down payment for the Fern. ACTION: Mary Jane will do a write up for Holding Space and In Touch.</p>
5.5		Membership – Report circulated by the chair.
5.6		Teacher Liaison Chair – Craig Niziolek – Report Circulated
5.7		Communications Chair – Kerstin Kramer – Report Circulated
		ACTION: Patricia Tamosetis to reach out to Coleen Miller re position on Kerstin’s team in charge of public relations to see if she is interested.
		<p>Approval of Committee Reports</p> <p>MOVED BY: Kerstin Kramer SECONDED BY: Mary Jane Cowtan THAT the TTNO Board accept all the Committee Reports.</p>

		MOTION CARRIED.
6.		<u>BUSINESS ARISING FROM MINUTES</u>
	6.1	Rollout of TTNO Agency Guidelines for Volunteer and Paid Services for Agencies and Agency Membership – Mary Jane Cowtan – was reviewed on Teachers Day, next steps were suggested, need to be reviewed, is set up in Filemaker, Mary Jane has started work on an Information package but not yet complete..
	6.2	PIPEDA – one form to meet multi-purposes of the TTNO – deferred.
	6.3	Uses of TTNO email – deferred
7.		<u>NEW BUSINESS</u>
	7.1	Discussion of Newsletter content and editing.
	7.2	Date for Brainstorming on ideas for Volunteer Recognition. Board members could send in their ideas ahead of time for dialogue. February 15th 7-8 p.m. confirmed.
8.		<u>CORRESPONDENCE</u> N/A
9.		<u>DATE OF NEXT MEETING</u>
		March 7 – 6:30 – 8:30 p.m. - Zoom MOVED BY: Mary Jane Cowtan SECONDED BY: Craig Niziolek THAT we do now adjourn at 8:12 p.m. MOTION CARRIED.