



The Therapeutic Touch Network of Ontario (TTNO)

BOARD OF DIRECTORS MEETING MINUTES

DATE: September 5, 2024
TIME: 6:30 – 8:30 pm
LOCATION: Zoom

Present: Debra Brear, Mariann Canning, Craig Niziolek, Simone Radman, Patricia Tamosetis

Regrets: Mary Jane Cowtan

Guest(s): N/A

1. **CALL TO ORDER**

The meeting was called to order by Debra Brear at 6:37 p.m.
Centering and Intent – Patricia Tamosetis provided the meditation.

2. **AGENDA**

Approval of Agenda

MOVED BY: Patricia Tamosetis
SECONDED BY: Craig Niziolek
That the agenda of September 5, 2024 be approved as circulated
MOTION CARRIED.

3. **MINUTES**

3.1 **Approval of Minutes**

MOVED BY: Craig Niziolek
SECONDED BY: Kerstin Kramer
THAT the minutes of July 4, 2024, be approved as circulated.
MOTION CARRIED

3.2 **Review of Action Items Arising From Minutes**

ACTION: Kerstin to draft a document seeking a volunteer to handle the TTNO Facebook Page, Social Media and Public Relations and bring it back to the Board for review. Article ready for review, will go in October In Touch.

ACTION: Debra to prepare wording to change by-laws to add dissolution statement for next meeting. DONE

ACTION: Board members to review the TTAW Report. DONE

4. **Guest Presentations – N/A**

5. **REPORTS**

5.1 Finance Committee and Financial Reports
Reports Circulated

- 5.2 Chair's Report – circulated
- Scholarship Fund – Report Circulated
 - Donations - Report Circulated
 - Office Manager's Report – circulated
 - TTNC Updates – Minutes Circulated

MOVED BY: Patricia Tamosetis

SECONDED BY: Craig Niziolek

That the proposed by-law change (see text below), to meet the Ontario Not for Profit Corporation Act, be presented for approval by the membership at the 2024 Annual General Meeting on November 21st 7-8 pm.

23.DISTRIBUTION OF ASSETS AND DISOLVING THE ORGANIZATION

23.1 The Organization does not distribute its property among its members. 23.2 If the Organization is dissolved, any funds or assets remaining after paying debts are paid to the Therapeutic Touch Networks of Canada (TTNC) or the Therapeutic Touch International Association (TTIA) if TTNC is no longer active.

23.3 A grace period of 2 years shall be honored before the final dissolving of the Organization.

MOTION CARRIED

Discussed Cindy Shaw, Referral Co-ordinator questions. The board does not think there is a need for a second referral co-ordinator. Suggestion that if no one is available, could distance healing be offered?

MOVED BY: Craig Niziolek

SECONDED BY: Mariann Canning

That the board approve the renewal of the Insurance with Trisura as presented by Debra Brear to a maximum of \$1500.00 per year.

MOTION CARRIED

- 5.3 Practitioner Liaison Chair – Patricia Tamosetis – verbal report

- 5.4 Past Chair – Mary Jane Cowtan

Questions presented to board by Debra Brear on behalf of Mary Jane Cowtan.

Should there be a special price for hospice for this year's conference?

The board advised that based on the minimal use at last year's conference we would not offer a special rate.

Should the keynote speaker on Friday evening be part of the Zoom participants registration fee?

The board advised that the Keynote Speaker should be included for Zoom participants who registered for the whole conference, however if a person just wanted to attend the keynote address there should be a fee.

- 5.5 Membership – Reports for July and August circulated by the chair.

5.6 Teacher Liaison Chair – Craig Niziolek – Verbal Report
Teacher’s Day will be moved to winter 2025 to allow for more time to decide what to discuss/learn and get submissions. Next year’s TD will not be able to be used as criteria for this year’s renewal.

5.7 Communications Chair – Kerstin Kramer – Report Circulated

MOVED BY: Patricia Tamosetis
SECONDED BY: Kerstin Kramer

That the board send a card to the TTAW committee, via Deb Gould to recognize their hard work and excellent report.

MOTION CARRIED

Approval of Committee Reports

MOVED BY: Pat Tamosetis
SECONDED BY: Craig Niziolek
THAT the TTNO Board accept all the Committee Reports for the month of September.
MOTION CARRIED.

6. **BUSINESS ARISING FROM MINUTES**

6.1 Rollout of TTNO Agency Guidelines for Volunteer and Paid Services for Agencies and Agency Membership – Mary Jane Cowtan – no updates.

6.2 PIPEDA – one form to meet multi-purposes of the TTNO – deferred.

6.3 Uses of TTNO email – deferred

6.4 Patricia and Craig to prepare a step-by-step process for achieving RT to be presented for Board approval.

7. **NEW BUSINESS**

7.1 Discussion of Newsletter content and editing. See Action Items

8. **CORRESPONDENCE** N/A

9. **DATE OF NEXT MEETING**

October 3, 2024 – 6:30 – 8:30 p.m. - Zoom

MOVED BY: Kerstin Kramer
SECONDED BY: Craig Niziolek
THAT we do now adjourn at 8:15 p.m.
MOTION CARRIED.